

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, November 28, 2017 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- October 24, 2017 Regular Meeting.

4. CORRESPONDENCE

A. November 8, 2017 letter from Gerald Novotny, P.E., DNR to Catherine Girdley Waverly Sanitary District.
RE: Conditional Approval for Lift Station 6 Service Area project.

5. OLD BUSINESS

A. NMSC Interceptor. Discussion on transfer of ownership of NMSC owned Interceptor and property from Sixth Street in Menasha and heading north into the Village of Fox Crossing to the Village of Fox Crossing with potential action to be taken based on discussion. Additional discussions regarding possible notification to Milwaukee Street property owners adjoining the NMSC owned property along the interceptor route.

B. Cleaning and televising NMSC owned Interceptor – Airport Road to 6th Street Menasha update.

6. NEW BUSINESS

- Operations, engineering matters -

A. Phosphorus Removal Update. Update and discussion on current status.

B. Polymer Feed System Update and discussion on current status with potential action to be taken based on discussions held.

C. Construction Payment Request - HSI Defective Blower Replacement Certificate for Payment #6 & Final from Faith Technologies, Inc. in the amount of \$3,151.10.

D. Atlas Copco project Closeout. Discussion on and potential action to be taken to close out the HSI Defective Blower Replacement with Atlas Copco blowers.

E. McMahon Associates Invoices.

#907647	Start-Up Services, Defective Blower Replacement	\$ 332.50.
#907945	Polymer Feed System- Design Phase Services	\$3,900.00.

- F. Sanitary Sewer Extension Request - Woodenshoe Road located in the City of Neenah, to serve the future growth area to the south along Woodenshoe Road.
- G. Operating Report for October 2017.
 - 1. Operating Report.
 - 2. Construction Progress Update/New Equipment Issues.
 - 3. Equipment and Grounds.

- **Budget, finance matters** -

- H. Snow Plowing Agreement renewal for 2018 season – Levenhagen Oil Corporation (no changes).
- I. Discussion on and potential action on 2018 MCO Contract adjustment.
- J. Accountant’s Report for October 2017.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
 - 3. Consideration for NMSC to accept credit card payments.
- K. MCO Invoices.

#22047	December 2017 Contract Operations	\$126,674.21.
#22093	Use of MCO Vehicles	\$ 449.70.
- L. Vouchers – Operating and Payroll Vouchers #136583 thru #136623 in the amount of \$239,824.13 for the month of October 2017.

7. ADJOURNMENT.

NEXT MEETING DATE – 8:00 AM TUESDAY DECEMBER 19, 2017